

Reserve at Pilottown Home Owners Association  
Board Meeting, March 22, 2016  
110 Seagull Drive, Lewes, DE

Call to Order:

The President, Karen Fleck, called the meeting to order at 10:15 a.m.

Quorum:

A quorum was present with the following board members in attendance:

Karen Fleck, Ed McDonough, Judy Henriksen, Tim MacMillan and Jack Mooney.

Board member, Jack Leshar was absent.

Additional attendees included Michael Tupman, presenter; and Joyce Calamia, Acting Secretary.

Business:

The Board met to review the following documents to ensure that they continue to meet legal requirements: Amended and Restated Articles of Incorporation of the Reserve at Pilottown Maintenance Corporation, Amended By-laws of the Reserve at Pilottown Maintenance Corporation, and Reserve at Pilottown Amended and Restated Declaration of Restrictions.

Michael Tupman, former Board President and practicing attorney, reviewed current HOA documents to ensure that they continue to meet legal prescriptions and corporate formalities. Mr. Tupman presented his recommended changes to the Board (documents are available on HOA website).

Action:

After detailed discussion, questions, and additional recommendations, the Board agreed that the above documents will be posted to the HOA Website, with recommendations for change, the link will be submitted to HOA members via e-mail and in the meeting agenda for the Fall 2016 meeting. Members will be asked to read the documents and come prepared to comment and vote at the Annual HOA Meeting in September.

Additional Business:

Officer and Board member tenure ends in the fall 2016.

Action:

The President, Karen Fleck will ask HOA members to consider running for vacant positions. Ms. Fleck will publish the roles and responsibilities of Board members and share via email. Those considering running for office are reminded that fulfillment of these duties is an ongoing commitment.

President Karen Fleck led the Board in thanking Mr. Tupman for his many hours of preparation for the meeting and for his ongoing commitment and service to the HOA.

Next Meeting:

The Annual HOA Meeting will be held on September 17, 2016 at the Lewes Public Library.

Adjournment:

There being no additional business, the meeting was adjourned by the President at 1:30 p.m.

Respectfully submitted:

Joyce A Calamia, Acting Secretary

March 23, 2016