

Board Meeting

June 24, 2020 at the home of Joe DeFeo

House plans of John Zacharias, 224 University

Attendees – Joe DeFeo, Jim Carroll, Ben Calamia, Ron Oronzio, Karen Fleck

1. History of house plan submission from Mr. John Zacharias
 - a. March 2020 was the first application
 - b. May 19, 2020 was the second application
2. May 2020 plans were reviewed by the HOA contractor then the architectural review committee
3. Plans received in May 2020 were denoted as Preliminary Plans not for Construction
 - a. These plans contained lots of extraneous lines, incorrect trim to name a few items
 - b. After meeting with the builder and lot owner, the plans were updated using an ink pen to denote several updates and the words “Preliminary plans not for Construction” were crossed through and signed by the builder
4. The Architectural Review requested that the Board meet to discuss 2 variances that were request by the lot owner.
 - a. No walkway from sidewalk to front door
 - b. Front door had no sidelight
5. The Board determined the following regarding the variance
 - a. There must be a walkway from the sidewalk to the front door per the building restrictions
 - b. At least 1 side light must be part of the front door per the building restrictions
 - c. A final set of building plans must be submitted to the Architectural Review Lead to demonstrate the front door sidelight, all the changes denoted by the builder using a pen must be updated.
 - d. An updated landscape plan must be submitted to show the sidewalk and to scale the 12 foot driveway per the building restrictions.
6. Joe DeFeo will contact the John Zacharias, the lot owner with the board’s decisions.
7. The meeting concluded with the recap of items 5 and 6

Notes documented by Karen Fleck, June 24, 2020