

**RESERVE AT PILOTTOWN
BOARD OF DIRECTORS
MINUTES OF MEETING**

Date: October 8, 2020

Time: 3:00 p.m.

Place: 108 Captains Circle

Attendees: Ron Oronzio
Glenn Dunnington
Karen Fleck
Michael Tupman

The Board elected new officers: President (Oronzio); Vice President (Dunnington); Treasurer (Fleck); and Secretary (Tupman).

The Board discussed the September 14, 2020 letter from the Board of Public Works requesting an easement along the Reserve's New Road property line from Forecastle Lane to Canary Creek to install utility lines for a new development. The Board will send a letter in response advising that the request is premature because the plan is subject to change by the Delaware Department of Transportation, and would require approval of the homeowners after notice and an opportunity to be heard at a meeting.

The Board discussed using capital reserve funds for preventative maintenance of the stormwater run-off pond and the bio-swales, specifically for jetting the pipes in the pond to remove sediment, and to remove trees whose root systems might damage the swales. The Board will solicit bids to perform that work on a periodic basis.

The Board decided that the owners of unbuilt lots can no longer pay to opt in on the Reserve's landscaping contract to have their grass cut. The Board will send a letter to the affected homeowners advising them that they will not have the option next year and will be responsible for contracting on their own with a lawn service, keeping in mind that a City of Lewes regulation provides: "No grass or weeds shall be permitted to grow to a height of twelve inches. If grass or weeds are not kept cut, the City will have the lot cut and the property owner billed."